

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 6:30pm

End time: 7:00pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Looked through source code
- What is planned to be done until the next scrum meeting?
 - Document how system works
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Check how we could generate sku or asset tags for the devices to easily track.
- What is planned to be done until the next scrum meeting?
 - Add that in the recommendation file for the project and see how we can generate numbers for assets.
- What are the hurdles?
 - None

Victoria Riley:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Worked on defining logic to incorporate for allowed actions with inventory based on status to limit removal industry when assigned.
- What is planned to be done until the next scrum meeting?
 - Discuss requirements with Levi for how we can implement the inventory management restrictions.
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?

- Designed initial security-focused dashboard concepts
- Identified KPIs: missing assets, overdue check-ins, high-risk devices
- Discussed role-based dashboard visibility
- What is planned to be done until the next scrum meeting?
 - Refine dashboard layout concepts
 - Define management vs IT dashboards
- What are the hurdles?
 - None

Erika Pita:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Continued testing.
- What is planned to be done until the next scrum meeting?
 - Monitor updates and continue testing.
- What are the hurdles?
 - None